

# MONTGOMERY COUNTY MEMORIAL HOSPITAL + CLINICS

## BOARD MEETING · May 28, 2025

MCMH Conference Center

Zoom option available.

### ROLL CALL

Trustees	Kevin Cabbage, Chair	Jill Bergstrom, Vice Chair	James Norris, Treasurer
	Ann Carder, Secretary (Arrived at 8:03 AM)	Jeff Vanderhoof, Trustee	Jason Poston, Trustee
	Chris Gilbert, Trustee		

Administration	Ron Kloewer, Chief Executive Officer	Mike O'Neal, Chief Operating Officer
	Bryant Blay, Chief Financial Officer	Krystalle Fada, Chief Nursing Officer
	Shauna Bozwell, Chief Clinical Officer	Kylie Bowen, Administrative Services Manager
	Heather Huddle, Administrative Assistant	

Staff	Gale Bingham, Administrative Director of Human Resources (Zoom)
	Pete Wemhoff, Administrative Director of Support Services (Zoom)
	Terry Koppa, Administrative Director of Information Systems (Zoom)
	Jamie Hossle, Administrative Director of Revenue Cycle (Zoom)
	Tim Werges, Controller (Zoom)
	Sherstin Willyerd, Administrative Director of Pharmacy (Zoom)
	Hailey Runyon, Education Coordinator

Medical Staff	Dr. Warren Hayes, Chief of Staff
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Montgomery County Board of Supervisors	Alex Burton, County Supervisor
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Public Visitors	N/A
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Absent	N/A
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### CALL TO ORDER

Kevin Cabbage, Board Chair, called the meeting to order at 8:00 AM at Montgomery County Memorial Hospital (MCMH) in the Conference Center. A Zoom option was available for those who wished to attend virtually.

### RECOGNITION OF QUORUM

Kevin Cabbage recognized that all trustees were present, with the exception of Ann Carder.

### CONSENT AGENDA

The consent agenda was presented for consideration by the Board of Trustees. It consisted of the minutes from the regular meeting on April 30, 2025, CAH policies and the following provider

appointments: John McCarthy, MD; Amanda Urbanec, ARNP; Jason Cisler, MD; Christopher Corder, MD; Thomas Diesing, MD; Michael Feilmeier, MD; Michael Pichler, MD; Jacob Ridder, PA-C; Rebecca Rose, MD; and in-activations: Pierre Fayad, MD; Daniel Larose, MD; Sylvia Rael, MD; J. Christopher Shehan, MD.

A motion by Jason Poston, seconded by Jill Bergstrom, to approve the consent agenda as presented passed unanimously.

## VISITOR COMMENTS

Kevin Cabbage welcomed County Supervisor Alex Burton, who was filling in for Charla Schmid. Hailey Runyon was also present. She is observing the board meeting as part of her practicum.

## MEDICAL STAFF REPORTS

Dr. Warren Hayes reported the Medical Staff meeting took place last week. The group received a review of recent updates to the microbiology system at MCMH.

Dr. Hayes noted that provider appointments and policies were approved during the meeting.

Dr. Hayes reported that they continue to monitor the nationwide measles situation.

Dr. Hayes noted that nominations have been made for the upcoming Medical Staff executive committee: Dr. Scott Hoffman, Chief of Staff, Dr. Angela Kerchner, Vice Chief of Staff, and Dr. Steven Lapke, Secretary. These nominations will be voted on at the June Medical Staff meeting.

Chair Kevin Cabbage thanked Dr. Hayes for his service as Chief of Staff.

Ann Carder arrived at 8:03 AM.

## ADMINISTRATIVE REPORTS

### **Chief Executive Officer – Ron Kloewer**

Report printed in the Meeting Book.

Ron Kloewer reported that there has been good progress in aligning the primary care clinics.

A discussion took place on leadership development and the continued focus on education opportunities for employees.

Ron noted that the documentation hasn't been received from the Department of Inspections Appeals and Licensing (DIAL) survey but we are prepared to submit the corrective actions when the documentation arrives.

### **Chief Operating Officer – Mike O'Neal**

Report printed in the Meeting Book.

Mike O'Neal congratulated Shauna Bozwell on her certification as a Rural Health Clinic Professional. She has also applied for a seat on the board of the Iowa Association of Rural Health Clinics.

Mike noted that Sherstin Willyerd will now oversee the Oncology department.

**Chief Financial Officer – Bryant Blay**

Report printed in the Meeting Book.

Bryant Blay thanked everyone who participated in the budget process.

Bryant reported that the last known Medicaid Directed Payment Program (MDPP) payment has been received. The federal government has not yet decided on the future of the program.

Bryant noted that the newly expanded driveway at the retail pharmacy is now complete.

Bryant congratulated Sherstin Willyerd on completing a new certification: Apexus Advanced 340B Operations Certificate program.

**Chief Nursing Officer – Krystalle Fada**

Report printed in the Meeting Book.

Krystalle Fada led a brief discussion about the recent Department of Inspections, Appeals and Licensing (DIAL) survey.

Krystalle and Mike O'Neal, along with a few others, went on a site visit to Nebraska Medicine to look at the Capacity Optimization Hub, which intends to maximize bed availability. They also toured other parts of the facility including the virtual nursing department and the innovative design unit.

**Chief Clinical Officer – Shauna Bozwell**

Report printed in the Meeting Book.

Shauna Bozwell gave an update on the Malvern Medical Clinic – Downtown. It has officially opened with Don Scarborough, PA as the provider. This allows for four more exam rooms. Shauna also noted that the MCMH Retail Pharmacy will be providing courier service to the clinic, as well as making pharmacy deliveries to patients in Malvern.

Shauna reported that Kelsey Johnson, ARNP has been hired to work in various roles in the primary care clinics, with her main location being Red Oak Internal Medicine.

Shauna also reported that Dr. Sekundiak, orthopedic surgeon and joint specialist with MD West One, has held his first clinic at MCMH. Twelve surgeries were scheduled as a result of the first clinic.

**QUARTERLY REPORTS****Quality of Care**

The report is included in the Meeting Book. Krystalle Fada noted that the report is in a new format.

Kevin Cabbage noted to the trustees that quality of care is one of the most important duties that they have.



## FINANCE COMMITTEE

### Cash Disbursements

A motion by James Norris, seconded by Ann Carder, to approve the accounts payable cash disbursements in the amount of \$2,269,368, which excludes any potential conflict of interest payments, was unanimously approved.

A motion by James Norris, seconded by Jason Poston, to approve the following potential conflict of interest payments was unanimously approved, with Kevin Cabbage and Chris Gilbert abstaining.

- 415 Main LLC in the amount of \$3,500
- FMTC in the amount of \$7,071

### Preliminary Review of Hospital Budget

Bryant Blay thanked Tim Werges and Gale Bingham for their help with the department sessions. He also thanked the senior team for sitting in on their department sessions.

Bryant reviewed the budget packet and led a discussion on the assumptions used to develop the budget and the unknown future of the MDPP.

A discussion took place covering various aspects of the preliminary budget. Bryant noted that the team continues to fine tune a few areas and there will be slight changes made over the next month that will be included in the budget that will be presented next month for approval.

The budget packet included a listing of Capital Equipment requests; the primary areas of need are identified as surgery and facility.

## BOARD OF TRUSTEES

### Board Committee Reports

Critical Access Hospital Review – (Jeff Vanderhoof & Jill Bergstrom) – The policies were reviewed and approved. Policies then go to the Medical Staff and the Board of Trustees for approval. The trustees complimented the new process utilizing the PolicyStat platform.

Foundation – (Ann Carder & Jill Bergstrom) – N/A

IHA Legislative – (James Norris) – N/A

IT Governance – (Kevin Cabbage) – N/A

Patient Experience – (James Norris & Jason Poston) – N/A

Quality Patient Safety – (Jeff Vanderhoof & Chris Gilbert) – Jeff sent out the reports to the other trustees. He noted that Holly Crowell is going to start to posting a quality metrics report.

Pharmacy Governance – (Ann Carder) – Ann noted that the retail pharmacy had another successful month.

**Resolution for Dr. Linda Head**

Ron noted that Dr. Linda Head recently passed away. She was a radiologist that worked at MCMH for many years and helped shape a variety of programs and advancements. Ron read the resolution written in her honor. Ron proposed that MCMH donate \$2,500 to the Montgomery County Family YMCA in her honor that would be used to send children to Camp Foster, a YMCA Youth Camp near Lake Okoboji. An additional \$225 was collected from individual employees that will be donated as well.

A motion was made by James Norris, seconded by Jill Bergstrom to approve the resolution and donation in honor of Dr. Linda Head. The motion passed unanimously.

**Conflict of Interest Report**

The Conflict of Interest report was reviewed by the Board of Trustees.

**OTHER BUSINESS**

The next Board Meeting will take place on Wednesday, June 25.

**ADJOURN**

Jill Bergstrom made a motion to adjourn the meeting. Jeff Vanderhoof seconded the motion. Kevin Cabbage adjourned the meeting at 10:12 AM.

Respectfully submitted,



Ann Carder, Sec.